



## Club Financial/Volunteer Responsibilities

Xavier Prep Crew is a club, organized as a non-profit corporation. We are qualified as a tax-exempt organization, under 501 (c) (3) of the Internal Revenue Code. We receive no funds from XCP or the Diocese of Phoenix. Each rower **MUST** support the club financially in three areas: dues payment, fundraising and volunteering.

### **DUES**

Operating/Travel Dues are paid monthly, September through May of each year. Dues are set by the Board of Directors to pay for club administrative costs, equipment and facilities, coaches and travel.

Travel is an essential part of the athletes' experience as they attend a number of out of state regattas. Travel costs include team transportation and room and board for the team, chaperones and coaching staff.

Every club member must pay monthly travel and operating dues regardless of boat placement or regatta participation.

### Dues payment:

The Credit Card/ACH Debit Authorization Form must be turned in with the Registration Packet no later than the first day of practice. Monthly dues payments will be automatically billed via credit card or ACH debit. Payments declined by your credit card or bank will be assessed a fee of \$45. If your payment is declined, you will be notified by our management company. If your dues payment is not fulfilled within 10 days your daughter will not be able to attend practice and/or competitions until the dues are brought current.

### Refund policy:

Prepaid dues are refundable for the following reasons only and will be refunded on a pro rata basis, less any pre-arranged travel:

- A serious injury causing the athlete to withdraw from crew
- An athlete is academically barred for the remainder of the season
- An athlete withdraws completely from crew

**\*Dues are not refundable for the month in which the athlete withdraws. The athlete or athlete's parent is responsible for notifying the Board President in writing of the athlete's withdrawal.**

## **SCHOLARSHIPS**

A limited number of scholarships are available for qualified athletes. An awarded scholarship covers a portion of the travel dues and is posted as a credit the athlete's account.

## **FUNDRAISING**

The club endeavors to keep the cost of club membership to a minimum, while providing a safe and meaningful experience for the athletes. Each family is expected to participate in fundraising activities set forth by the Fundraising Committee in order to help defray club operating costs. Families and rowers will have fundraising opportunities throughout the season, including the Fall Ergathon. Rowers and their families are also encouraged to seek out club sponsorships through personal and business relationships.

**Each rower is responsible for raising a minimum of \$500 per year. This amount is due and payable prior to the Awards Banquet. If a rower joins the team after October 1<sup>st</sup>, the fundraising minimum will be prorated at \$55/month.**

## **VOLUNTEERING**

**Every family is required to perform 40 volunteer hours per year. A \$20.00 per hour fee will be assessed at the end of the year for any unearned hours. For families with (2) or more rowers on the team the number of volunteer hours will be 55 hours for the family. Grandparents, siblings over the age of 18 or other family members may fulfill volunteer hours. No more than (2) adults per family, per event. If a rower joins the team after October 1<sup>st</sup>, the volunteer hours requirement will be prorated at 4 hours/month.**

## **DONATIONS**

As a non-profit organization, Xavier Prep Crew accepts donations, which may be tax deductible (consult your financial advisor). Donations help make rowing possible for more athletes and will make Xavier Prep Crew a more rewarding program for all of us. Donations made to the club in conjunction with club activities, ie. gift cards, food, are not credited toward your minimum fundraising requirement. You will receive an official tax receipt for your donations.