



**Xavier Prep Crew
2018-2019
Registration Packet Information**

**Mandatory Parent Meeting
August 30, 2018
6:30 PM
Xavier College Prep**

**Please turn in your Registration Packet at the Parent Meeting. If you are unable to attend the meeting please mail to:
Xavier Prep Crew
668 N. 44th St.
Suite 300
Phoenix, AZ 85008**

- ✓ The first payment of \$850 must accompany your Registration Packet in the form of a check made payable to Xavier Prep Crew. This is non-refundable.
- ✓ No one will be permitted to practice after September 1, 2018 without a completed Registration Packet.
- ✓ **NOVICE:** All Novice members will make the team through December. Novice members must turn in their ACH Debit Authorization Form with their Registration Packet on or before August 30, 2018. All Novice must complete an online US Rowing waiver. Details will be given by the coaching staff.
- ✓ **VARSITY:** “Varsity” is all 2nd, 3rd and 4th year rowers. Please turn in your ACH Debit Authorization Form with your packet.
- ✓ **VOLUNTEERING:** ALL families are required to volunteer 20 hours/year. Some volunteer positions must comply with the Diocese of Phoenix Safe Environment guidelines. Further instructions will be provided.

Please attach the Registration Checklist to the front of your Registration Packet.



**Xavier Prep Crew
2018-2019
Registration Checklist**

Registration Packet is due by August 30, 2018

- ___ Membership Form
- ___ ACH Debit/Credit Card Authorization Form
- ___ Xavier Prep Crew Release of Liability Form
- ___ Photo Release Form
- ___ Financial/Volunteer Responsibility Acknowledgement Form
- ___ Copy of FRONT and BACK of Athlete's Health Insurance Card
- ___ Authorization to Dispense Medication Form
- ___ Xavier Prep Crew Handbook Acknowledgement Form
- ___ Check for \$850 made payable to Xavier Prep Crew
- ___ Scholarship Application, if applicable
- ___ Head of the Charles Agreement Form

***All parent volunteers must comply with Diocese of Phoenix Safe Environment guidelines. Please check with Nora Wickers at norawickers@q.com or <https://phoenix.setanet.org> for more information.**

MEMBERSHIP FORM

ATHLETE INFORMATION

Name:

Date of Birth:

Mobile Phone:

Address:

City:

Zip Code:

Varsity

Novice

Began Rowing (Mo/Yr):

Xavier Email:

Graduation Year:

Home Room #:

Shirt Size:

Insurance Carrier:

Policy #:

Claims #:

PARENT(S) INFORMATION

Parent's Name:

Address (if different):

Mobile Phone:

City:

State:

Zip Code:

Date of Birth (for Travel): ___/___/___

Email:

Occupation/Special Talent:

Parent's Name:

Address (if different):

Mobile Phone:

City:

State:

Zip Code:

Email:

Occupation/Special Talent:

ATHLETE'S MEDICAL INFORMATION

Allergies:

Medications:

Recent Illness:

Limitations (if listed please have form signed by physician below):

Physician's Name:

Physician's Signature:

Physician's Phone:

Date:

Please Note: All XCP Crew Athletes are required to have a current physical on file with the XCP Nurse's Office prior to participation.

EMERGENCY CONTACT INFORMATION AND MEDICAL AUTHORIZATION

Name of Emergency Contact:

Phone:

Name of Emergency Contact:

Phone:

I understand that in the event of illness or serious injury to my child, the coach, athletic trainer, chaperone, or on-sight administrator will attempt to contact me by calling the listed phone numbers. If I cannot be reached and the coach, athletic trainer, chaperone or on-sight administrator feels the injury is serious enough to warrant emergency treatment, that person will contact emergency services and my child will receive emergency treatment. This procedure is acceptable to me.

Signature of Parent/Guardian:

Date:

Signature of Parent/Guardian (if for a joint membership):

Date:

Please attach a photocopy of the FRONT and BACK of the athlete's health insurance card to this form.



**Xavier Prep Crew
2018-2019 ACH Debit Authorization Form**

Athlete's Name _____

Parent's Name _____

Email: _____

(All billing information will be delivered via email.)

Attach a VOIDED check for ACH Debit

I hereby authorize Xavier Prep Crew to debit my account monthly for dues, in the amount of \$210.00, beginning September 15, 2018 through December 1, 2018; \$850.00 on January 1, 2019 and \$210.00 from February 1, 2019 through May 1, 2019. If my athlete is removed from or does not make the team, I will be notified in writing and my automatic payments will cease immediately. I understand that my fundraising commitment must be reached by December 15, 2018. I hereby authorize Xavier Prep Crew to charge my donation to this account should I not meet my commitment. I also understand that if I do not meet my volunteer commitment, the balance will be charged on May 1, 2019. I understand that I will be assessed a \$45 service fee for any charges not honored by my bank. *Scholarship applicants will NOT be debited until their scholarship award decision has been determined. When agreed upon, the Scholarship Award Letter will supersede the terms of this form.

Signature: _____ Date: _____

For billing questions please email us at xcpcrow@gmail.com

Xavier Prep Crew Release of Liability

For and in consideration of the undersigned participant's registration with Arizona Junior Rowing, an Arizona nonprofit corporation dba Xavier Prep Crew and Xavier College Preparatory High School (collectively "Xavier Prep Crew") and being allowed to participate in Xavier Prep Crew events and team activities, participant (and the parent(s) or legal guardian(s) of participant, if applicable) waive, release and relinquish any and all claims for liability and cause(s) of action, including for personal injury, property damage, wrongful death occurring to participant, arising out of participating in Xavier Prep Crew events, team activities, the sport of rowing and/or activities incidental thereto including, without limitation, transportation to and from team events, whenever or however they occur and for such period as said activities may continue. By this agreement any such claims, rights and causes of action that participant (and participant's parent(s) or legal guardian(s) if applicable) may have are hereby waived, released and relinquished and participant (and participant's parent(s) or legal guardian(s) if applicable) does (do) so on behalf of my/our and participant's heirs, executor, administrators and assigns.

Participant (and participant's parent(s) or legal guardian(s) if applicable) acknowledge, understand and assume all risks relating to rowing and any team activities and understand that rowing and team activities involve risks to participant's person including bodily injury, partial or total disability, paralysis or death and damages which may arise there from and that I/we have full knowledge of the risks. These risks and dangers may be caused by the negligence of the participant or of others including the "releasees" identified below. These risks and dangers include but are not limited to, those arising from participating in and transportation to and from workout or race locations. I/We further acknowledge that there may be risks and dangers not known to us or not reasonably foreseeable at this time.

Participant (and participant's parent(s) or legal guardian(s) if applicable) acknowledge, understand and agree that all of the risks and dangers described in this agreement are included within this waiver, release and relinquishment as described in the preceding paragraph. I/We agree to abide by and be bound under the rules of US Rowing, Xavier Prep Crew and the rules and regulations applicable to participation in any rowing regatta or event and with the By-Laws of Xavier Prep Crew. Copies of By-Laws are available to all members of Xavier Prep Crew upon written request.

Participant (and participant's parent(s) or legal guardian(s) if applicable) acknowledge, understand and assume the risks arising from transportation to regattas and the conditions and use of regatta locations and related premises and acknowledge and understand that included within the scope of this waiver and release is any cause of action (including any cause of action based on negligence) arising from the performance or failure to perform, maintenance, inspection, supervision or control of the regatta areas or the transportation equipment and for the failure to warn of dangerous conditions existing at such race or activity locations.

Participant (and participant's parent(s) or legal guardian(s) if applicable) agree that if any claim for participant's personal injury or wrongful death is commenced against releasees, he/she shall defend, indemnify and save harmless releasees from any and all claims or causes of action by whomever or wherever made or presented for participant's personal injuries, property damage or wrongful death. It is the purpose of this agreement to exempt, waive and relieve releasees from liability for personal injury, property damage and wrongful death including if caused by negligence, including the negligence, if any, or releasees. "Releasees" include Xavier Prep Crew and Xavier College Preparatory, their respective affiliate associations, member teams, event hosts other participants, coaches, officials, sponsors, advertisers, owners and operators of the premises used to conduct any event and each of them, their officers, directors, agents and employees.

Participant (and participant's parent(s) or legal guardian(s) if applicable) acknowledge that they have been provided and have read the above paragraphs and have not relied upon any representations of releasees, that they are fully advised of the potential dangers of rowing and understand these waivers and releases are necessary to allow team rowing and the associated transportation to exist in its present form.

_____ Age _____ Date Signed _____
Athlete's Signature

Athlete's Name (printed) _____

_____ Date Signed _____
Parent/Guardian Signature
(If Athlete is 17 years of age or younger)



**Xavier Prep Crew
2018-2019
Photo Release Form**

Permission to Use Photographs/Video

I grant to Xavier Prep Crew the right to take photographs of me (and my family) in connection with club practices, events, an/or competitions. I authorize Xavier Prep Crew, its assigns and transferees to use and publish the same in print and/or electronically.

I agree that Xavier Prep Crew may use such photographs of me with or without my name and for any lawful purpose, including publicity, illustration, advertising and Web content.

I have read and understand the above:

Signature: _____

Printed name: _____

Signature, parent of guardian: _____
(If under 18)

Printed name: _____

Date _____



Club Financial/Volunteer Responsibilities

Xavier Prep Crew is a club, organized as a non-profit corporation. We are qualified as a tax-exempt organization, under 501 (c) (3) of the Internal Revenue Code. We receive no funds from XCP or the Diocese of Phoenix. Each rower **MUST** support the club financially in three areas: dues payment, fundraising and volunteering.

DUES

Operating/Travel Dues are \$850 upon joining and then \$210/mo. for September, October, November and December 2018; \$850 in January; \$210/monthly in February, March, April and May 2019. Dues are set by the Board of Directors to pay for club administrative costs, equipment and facilities, coaches and travel.

Travel is an essential part of the athletes' experience as they attend a number of out of state regattas. Travel costs include team transportation and room and board for the team, chaperones and coaching staff.

Every club member must pay monthly dues regardless of boat placement or regatta participation. Additional fees may be incurred for athletes attending select regattas.

Dues payment:

The initial payment of \$850, in the form of a check made out to Xavier Prep Crew, and the ACH Debit Authorization Form **MUST** be turned in with the Registration Packet. Thereafter, monthly dues payments will be automatically billed via your bank account provided. Payments declined by your bank will be assessed a fee of \$45. If your payment is declined our management company will notify you via email. If your dues payment is not fulfilled within 10 days your daughter will not be able to attend practice and/or competitions until the dues are brought current.

Prepaid dues are refundable for the following reasons only and will be refunded on a pro rata basis, less any pre-arranged travel:

- A serious injury causing the athlete to withdraw from crew
- An athlete is academically barred for the remainder of the season
- An athlete withdraws completely from crew
- An athlete does not make the team

*Dues are not refundable for the month in which the athlete withdraws. **The athlete or athlete's parent is responsible for notifying the Board President in writing of the athlete's withdrawal.**

ALL MEMBERS WILL BE REQUIRED TO OBTAIN AND PAY FOR THEIR INDIVIDUAL US ROWING MEMBERSHIPS.

SCHOLARSHIPS

A limited number of scholarships are available for qualified athletes. The Scholarship Application must accompany your registration packet, including the ACH Debit Authorization Form.

FUNDRAISING

The club endeavors to keep the cost of club membership to a minimum, while providing a safe and meaningful experience for the athletes. Each family is expected to participate in fundraising activities set forth by the Fundraising Committee in order to help defray club operating costs. Families and rowers will have fundraising opportunities throughout the season, including the Fall Ergathon. Rowers and their families are also encouraged to seek out club sponsorships through personal and business relationships.

Each rower is responsible for raising a minimum of \$500 during the Ergathon fundraiser. If a rower joins the team after October 1st, that fundraising minimum will be prorated at \$55/month. The Ergathon fundraising commitment is due December 15, 2018.

VOLUNTEERING

Every family is required to perform 20 volunteer hours per year. Grandparents, siblings over the age of 18 or other family members may fulfill volunteer hours. They must be Called to Protect compliant if performing volunteer duties that require direct contact with the athletes. No more than (2) adults per family, per event. If a rower joins the team after October 1st, the volunteer hours requirement will be prorated at 4 hours/month. Unearned volunteer hours will be charged at \$20 per hour and are due on May 15, 2019.

DONATIONS

As a non-profit organization, Xavier Prep Crew accepts donations, which may be tax deductible (consult your financial advisor). Donations help make rowing possible for more athletes and will make Xavier Prep Crew a more rewarding program for all of us. You will receive an official tax receipt for your donations. Donations made to the club in conjunction with club activities, ie. gift cards, food, are not credited toward your minimum fundraising requirement. Rather, they will be credited toward your volunteer hours. The value of your donations will be determined by the appropriate Committee Chair.

We acknowledge and agree to the Financial/Volunteer Responsibilities associated with our Xavier Prep Crew membership:

Athlete's name: _____ Date: _____

Parent signature: _____ Date: _____

Parent signature: _____ Date: _____



Xavier Prep Crew

Authorization to Dispense Medication

Athlete's Name: _____

Date of Birth: _____

Emergency Contact: _____

Phone: _____

I _____ hereby authorize a chaperone or coach of Xavier Prep
(Parent or Guardian)

Crew to dispense to my daughter, if needed, any of the following medications checked below:

Please check all that apply.

____ Tylenol

____ Ibuprofen (Advil)

____ Aspirin

____ Imodium AD

____ Pepto Bismol

____ Alka Seltzer

____ Midol

____ Benadryl

____ Cough Medicine

____ Topical Antiseptic

____ Cold Medicine

____ Dramamine

List any medications your athlete takes on a regular basis and/or any allergies to medication.

Xavier Prep Crew Use ONLY

Medicine: _____ Date/Time Given: _____ Initials: _____

Medicine: _____ Date/Time Given: _____ Initials: _____

Medicine: _____ Date/Time Given: _____ Initials: _____

Medicine: _____ Date/Time Given: _____ Initials: _____



Xavier Prep Crew Handbook Acknowledgement Form

We have read and agree to all terms, rules and regulations set forth in the Xavier Prep Crew Handbook posted on www.xavierprecrew.net, to include the following documents:

- **Athlete Attendance Policy**
- **Athlete Code of Conduct**
- **Athlete/Coaching Staff Communication Policy**
- **Chaperone/Race Host Guidelines**
- **Injury/Illness Policy**
- **Lettering Guidelines**
- **Parent/Coaching Staff Communication Policy**
- **Parent Code of Conduct**
- **Practice Cancellation Policy**
- **Regatta/Travel Policy**
- **Team Selection/Boat Selection Criteria**
- **Scholarship Policy & Application**
- **Uniform Policy**

We understand that occasionally the Handbook contents require revision. In this case, the Xavier Prep Crew Board will notify all members of the revision via email. We understand that it is our responsibility to review the said revision and comply.

We understand that the coaches, chaperones and Xavier Prep Crew Board of Directors, under the direction of the Xavier College Preparatory Administration, reserve the prerogative to impose restrictions and consequences he or she may deem necessary for the good order and for the welfare of the individual student and the Xavier Community.

Athlete's Name: _____

Athlete's Signature: _____

Parent's Name: _____

Parent's Signature: _____



Head of the Charles Regatta Agreement Form

I _____ would like to be considered for the Head of the Charles Regatta in Boston, MA on October 20-21, 2018.

I understand that the cost will be an additional \$1200-1500 for her to participate.

Athlete: _____

Parent: _____

Parent: _____

*Parent(s) signature required for athlete to be considered for this regatta.